

Umbrella Group Meetings

Tuesday 3rd November Rock Ferry/Tranmere Group

Attendance

Margaret Kelly – Knowsley Court
V Van Hemert – Knowsley Court
Jean Lilliott – Knowsley Court
Elaine Higginson – Knowsley Court
Mandy Yates – The Groves
Ken Yates – The Groves
Carmel Armstrong – Woodward Rd TA
Jackie Latham – Woodward Rd TA
Jean Ostle – Woodward Rd TA
Lorraine Anderson – WPH
Jane Thompson – WPH
Graeme Roberts - WPH

Introduction and Background

Lorraine welcomed those present to the meeting and started to explain the background to why we were holding these meetings, as a result of the meeting with all groups in May at the Wirral Multi Cultural Centre in Birkenhead. As a result of that meeting it was agreed and voted on, by those present to stop funding the Federation, and the outcome was that as WPH groups, there was a need to set up The Umbrella Group format. Lorraine gave an update to those in attendance on the current status of the Federation and how the building would be used moving forward.

Lorraine explained why the individual groups have been placed into The Rock Ferry/Tranmere group due to the geographical nature, and the same applies to Birkenhead, Moreton and The Wirral group which comprises of groups that don't necessarily fall into the above categories.

Frequency and Location

Those in attendance agreed that they as The Rock Ferry/Tranmere element of The Umbrella Group would meet three times a year in addition to the Wirral (WUG) Umbrella Group, which would bring all groups together twice a year to catch up, network, share best practices and discuss relevant issues affecting the groups. It has been proposed that we could invite other agencies such as PCT, ASB, Streetscene, Police etc. One of the WUG events would also take the form of a Tenants Conference and would have members of WPH Executive Management Team and Board Directors in attendance. The location of future meetings was agreed to be shared between Knowsley Court and Courtney Park venues. Mandy Yates had stated that 'Together' run a

similar type of event, but Lorraine stated that this was specifically for WPH Residents and issues affecting WPH areas.

Governance

Lorraine had asked if the groups wanted WPH officers in attendance. If so, how many meetings would you want our presence and whether it was required for a Chair and minute taking. Lorraine added that she didn't feel that the meetings didn't require a Chair, Secretary or vice chair. It was agreed that we would attend the first couple of meetings to assist in getting them off the ground, to Chair and minute take.

Those in attendance agreed to the code of conduct and the terms of reference which we would post out along with the minutes and the planned dates for all groups future meetings.

Standard Agenda Items

Obviously as the meetings formulate and grow, this is something that can evolve with the requirements of the groups, but it was suggested items could be Repairs/Maintenance, ASB issues and to include agency involvement. Carmel Armstrong added that she would like some kind of training covering such issues as minute taking, leaflet producing and computer training.

This concluded the meeting.
Attached

- Code Of Conduct
- Proposed dates for group meetings.